**Glossary**

**Event:** A timeframe block. It can be plotted by a User in a schedule.

* **Deadline:** Task a specified end time but no specific start time.
* **Activity:** Task with a start time, end time, and date.
* **Recurring Activity:** A specialized form of Activity that repeats every interval and has an end date.

**Profile:** Contains information pertaining to a unique User.

**Group:** Collection of profiles that can all be assigned and see the same Events.

**Schedule:** Contains Events plotted over a calendar.

**View:** Visualization of a Schedule.

**Category:** A division of Events.

**Privacy Settings:**

* **Private:** Only the User can see or edit.
* **Only View Free/Not Free:** Events are Private. Shows a User’s free time.
* **Only View:** Shows all a User’s scheduled Events.
* **View/Edit:** Shows all a User’s scheduled Events and allows edits.

**Date:** A specific calendar day**:** mm/dd/yy

**WeekDay:** One of the following:Monday/Tuesday/Wednesday/Thursday/Friday/Saturday/Sunday